

Manage Credit Notes

Listing Credit Notes

From navigation drawer, browse to **Sales** → **Credit Notes** .

Direct link: <https://awecountant.com/credit-note/list>

it Notes 76/77 **B.S** ? 📄

Search by note no, party, items ... 🔍 ☰ EXPORT XLS NEW CREDIT NOTE +

Note No.	Party	Status	Date	Actions
1	Nepal Educational Publication	Issued	2019-11-02	VIEW

Adding Credit Note

1. From navigation drawer, browse to **Sales** → **Credit Notes** .

Direct link: <https://awecountant.com/credit-note/list>

it Notes 76/77 **B.S** ? 📄

Search by note no, party, items ... 🔍 ☰ EXPORT XLS NEW CREDIT NOTE +

Note No.	Party	Status	Date	Actions
1	Nepal Educational Publication	Issued	2019-11-02	VIEW

2. Click **NEW CREDIT NOTE** button from top-right.

New Credit Note | Draft

ADD REFERENCE Date
2019-11-12

Discount Mode

Particular(s)	Return	Qty	Rate	Amnt
Item <input type="text"/>	<input checked="" type="checkbox"/>	1		0.00
ADD NEW ROW			Sub Total	0.00
			Total	0.00

Remarks*

3. Enter the necessary input in form.

4. Then click **ISSUE** to create credit note.

Exporting Credit Notes

1. From navigation drawer, browse to **Sales** → **Credit Notes** .

Direct link: <https://awecountant.com/credit-note/list/>

it Notes 76/77 B.S ? 🔗

Search by note no, party, items ...

Note No.	Party	Status	Date	Actions
1	Nepal Educational Publication	Issued	2019-11-02	<input type="button" value="VIEW"/>

2. Click **EXPORT XLS** button top-right to export credit notes.

3. Check your download location in computer for the file name `credit_notes.xlsx` .

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Last Updated: 11/12/2019, 9:35:52 PM

Audit Log

View and export audit log

View Audit Log

1. From navigation drawer, browse to **Settings** → **Audit Logs** .

Direct link: <https://awecountant.com/audit-log/list>

Content Type	Action	User	Remote Address	Time	Actions
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 10:12 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 10:06 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 09:56 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 09:53 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 09:43 AM	DETAIL
Salesvoucherrow	Update	Test User	110.44.120.31	11/12/19, 09:43 AM	DETAIL
Salesvoucherrow	Create	Test User	110.44.120.31	11/12/19, 09:43 AM	DETAIL
Salesvoucher	Create	Test User	110.44.120.31	11/12/19, 09:43 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.32	11/06/19, 10:05 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.32	11/06/19, 10:05 AM	DETAIL

2. Click **DETAIL** button in **Actions** column for detail view.

Salesvoucher

Update

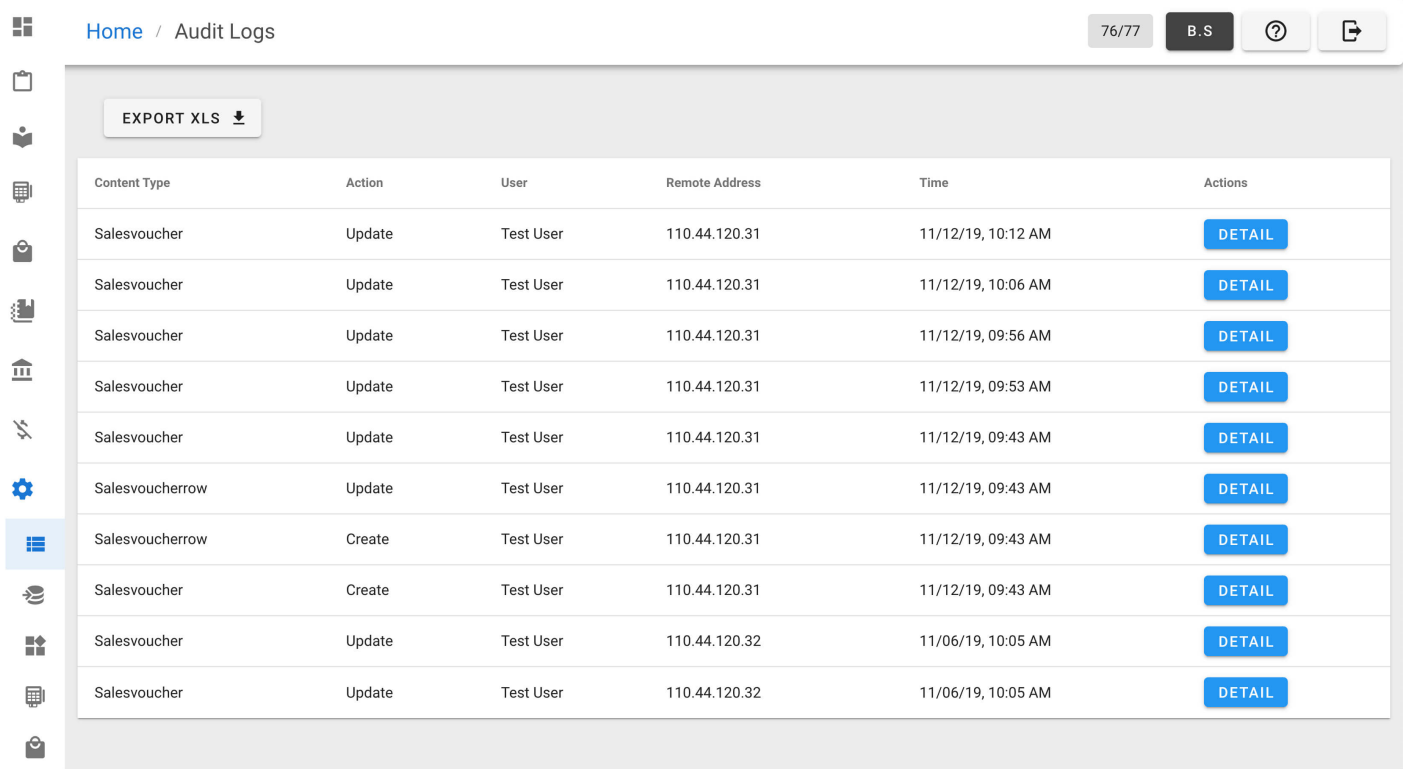
User: Test User
Datetime: 11/06/19, 10:05 AM
Remote Address: 110.44.120.32

Field	Original	Changed
Total_amount	None	500.0

Export Audit Log

1. From navigation drawer, browse to [Settings](#) → [Audit Logs](#) .

Direct link: <https://awecountant.com/audit-log/list>



Home / Audit Logs

76/77 B.S

EXPORT XLS

Content Type	Action	User	Remote Address	Time	Actions
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 10:12 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 10:06 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 09:56 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 09:53 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.31	11/12/19, 09:43 AM	DETAIL
Salesvoucherrow	Update	Test User	110.44.120.31	11/12/19, 09:43 AM	DETAIL
Salesvoucherrow	Create	Test User	110.44.120.31	11/12/19, 09:43 AM	DETAIL
Salesvoucher	Create	Test User	110.44.120.31	11/12/19, 09:43 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.32	11/06/19, 10:05 AM	DETAIL
Salesvoucher	Update	Test User	110.44.120.32	11/06/19, 10:05 AM	DETAIL

2. Click **EXPORT XLS** button at top-left of the page to export audit logs. Audit log file `audit_logs.xlsx` will be downloaded in download location of the computer.

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Last Updated: 11/13/2019, 1:00:35 PM

Bank Accounts

Manage bank accounts associated with the parties, company.

Listing Bank Account

From navigation drawer, browse to [Bank](#) → [Bank Accounts](#) .

Direct link: <https://awecountant.com/bank-account/list>

Accounts

76/77 B.S ?

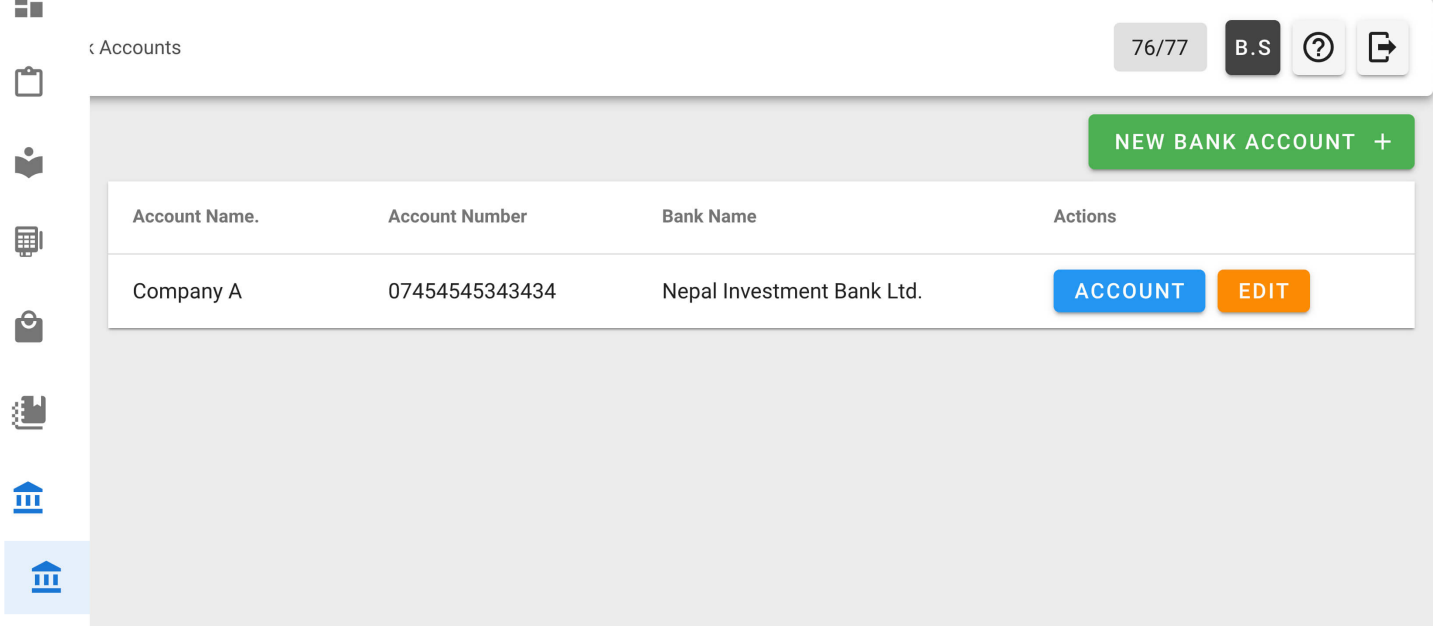
NEW BANK ACCOUNT +

Account Name.	Account Number	Bank Name	Actions
Company A	07454545343434	Nepal Investment Bank Ltd.	ACCOUNT EDIT

Adding Bank Account

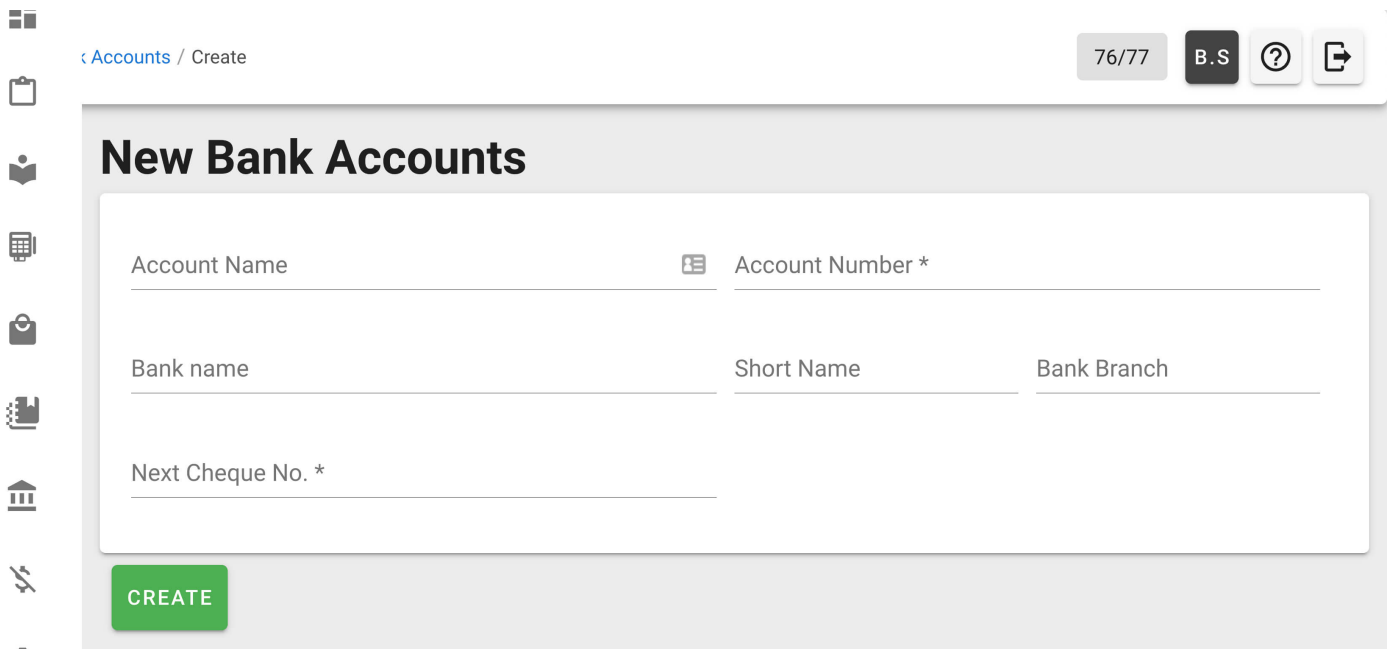
1. From navigation drawer, browse to [Bank](#) → [Bank Accounts](#) .

Direct link: <https://awecountant.com/bank-account/list>



2. Click **NEW BANK ACCOUNTS** button from top-right.

Direct link: <https://awecountant.com/bank-account/create>



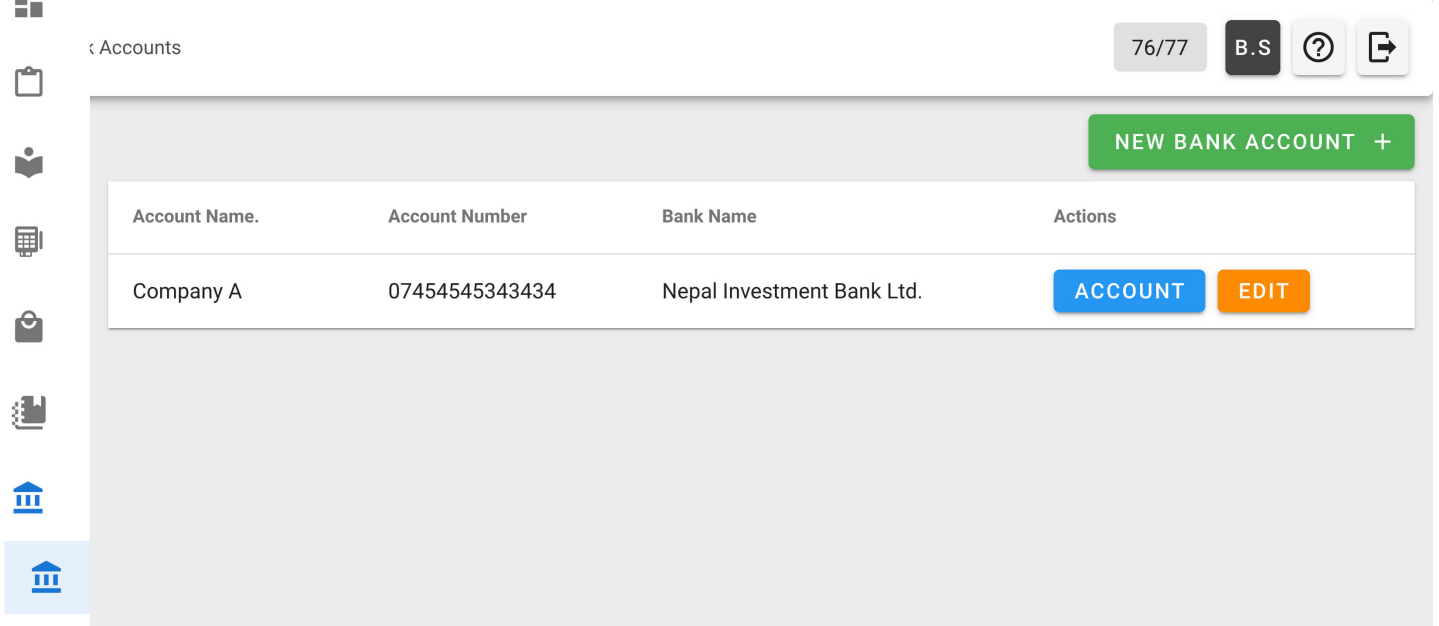
3. Enter the necessary input in form.

4. Then click **CREATE** button at bottom-left of the page to save the bank account.

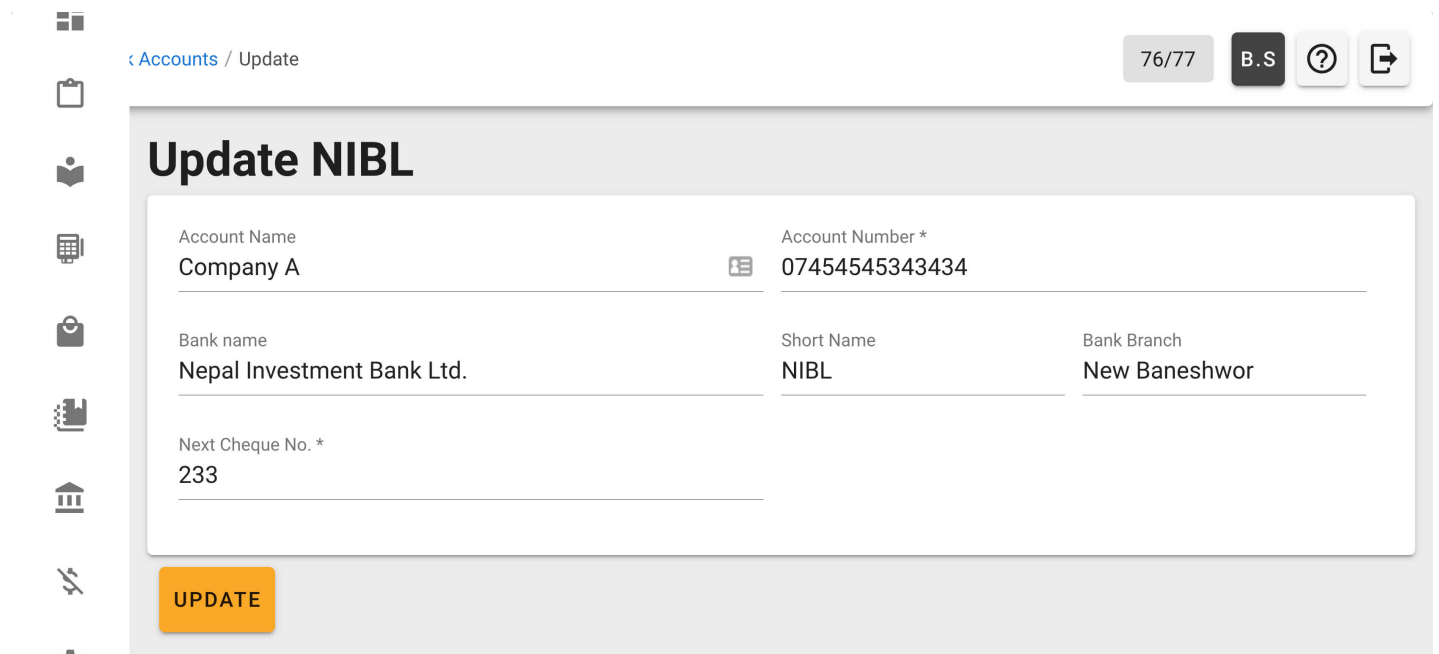
Updating Bank Account

1. From navigation drawer, browse to **Bank** → **Bank Accounts** .

Direct link: <https://awecountant.com/bank-account/list>



2. Click **EDIT** from **Actions** column.



3. Update the necessary fields and click **UPDATE** button from the bottom-left of the page.

Listing Transactions

1. From navigation drawer, browse to **Bank** → **Bank Accounts** .

Direct link: <https://awecountant.com/bank-account/list>

Accounts 76/77 B.S ?

[NEW BANK ACCOUNT +](#)

Account Name.	Account Number	Bank Name	Actions
Company A	07454545343434	Nepal Investment Bank Ltd.	ACCOUNT EDIT

2. Click **ACCOUNT** from Actions column in the voucher to see the transactions associated with the bank account.

Home / Accounts / Detail 76/77 B.S ?

NIBL (07454545343434)

Code	A-B-1	Dr Amount	-
Category	Bank Accounts	Cr Amount	-
Parent	-	Closing Balance	-

Transactions

Start Date: 2019-04-01 End Date: [FILTER](#)

Date	Voucher Type	Voucher No.	Dr	Cr	Balance
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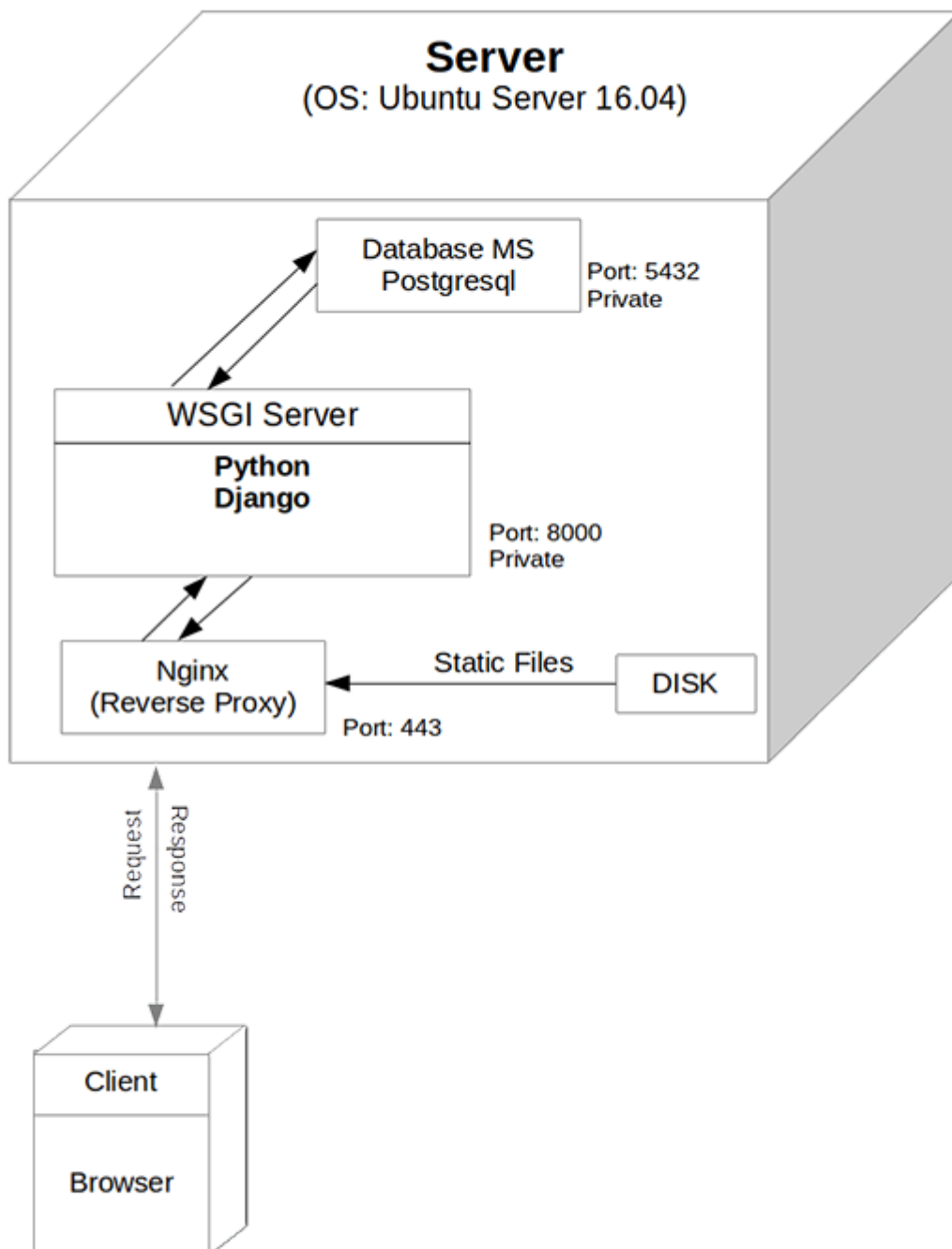
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Last Updated: 11/12/2019, 10:01:44 PM

System Architecture

The system is built as an SPA that uses REST APIs for communicating with the server. An end user needs a modern web-browser to use the system.

Architecture Diagram



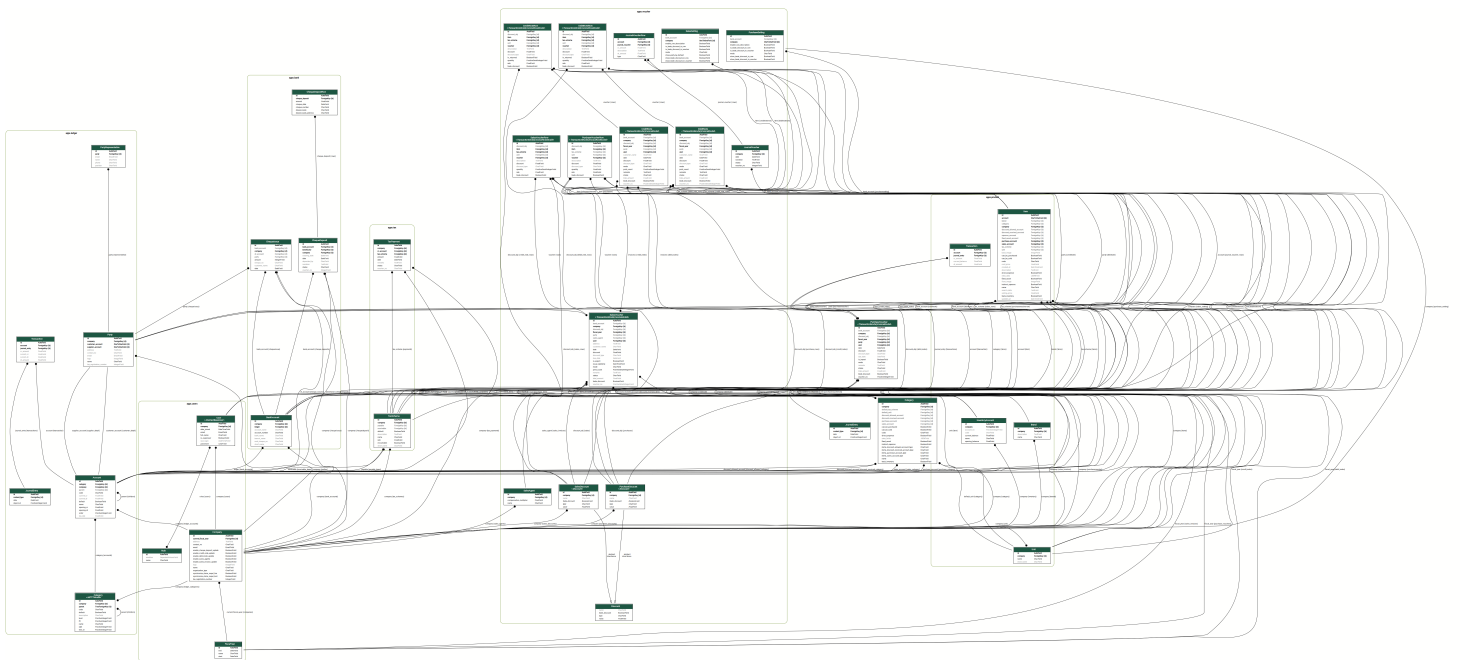
Frontend (Client-side) Technologies

- HTML5, CSS, Javascript
- Vue.js as Javascript framework
- Vuetify.js as design component framework
- SCSS as stylesheet language

Back-end (Server-side) Technologies

- Postgresql as DBMS
- Python as programming language
- Django as Python web framework
- Django Rest Framework as toolkit for building REST APIs
- WSGI for Web Service Interface
- Nginx for reverse proxying to web service
- Nginx for serving static files
- Ubuntu Server 16.04 as Server OS

ER Diagram



Acronyms

- SPA: Single Page Application
- REST: REpresentational State Transfer
- API: Application Programming Interface
- HTML: HyperText Markup Language
- CSS: Cascading Style Sheet
- DBMS: DataBase Management System

- WSGI: Web Server Gateway Interface
- OS: Operating System
- ER: Entity Relationship

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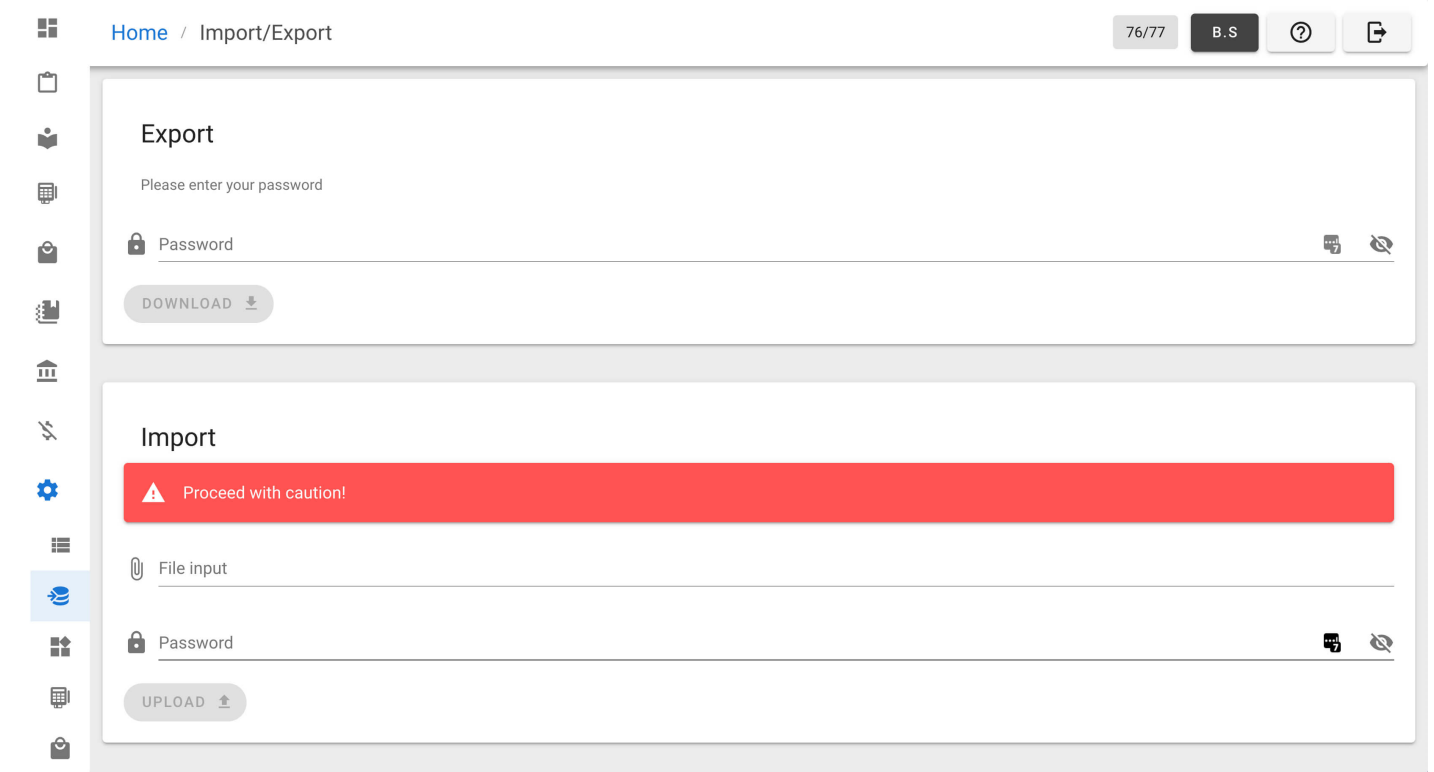
Last Updated: 11/2/2019, 8:03:33 PM

Data Backup

Export

1. From navigation drawer, browse to [Settings](#) → [Import/Export](#) .

Direct link: <https://awecountant.com/settings/import-export>



The screenshot shows the 'Import/Export' settings page. The top navigation bar includes 'Home / Import/Export', a user profile '76/77 B.S', and a refresh icon. The 'Export' section has a heading 'Export', a prompt 'Please enter your password', a password input field with a lock icon and a 'PASSWORD' label, and a 'DOWNLOAD' button with a download icon. The 'Import' section has a heading 'Import', a red warning banner that says 'Proceed with caution!', a 'File input' field with a paperclip icon, a password input field with a lock icon and a 'PASSWORD' label, and an 'UPLOAD' button with an upload icon. A navigation drawer is visible on the left side of the screen.

2. In [Export](#) section, enter password.

3. Then click [DOWNLOAD](#) button to export the data. Then a backup file will be downloaded in download location of the computer.

Import

1. From navigation drawer, browse to [Settings](#) → [Import/Export](#) .

Direct link: <https://awecountant.com/settings/import-export>



2. In `Import` section, click `File input` to select the backup file.
3. Enter password.
4. Then click `UPLOAD` button to import the backup file.

[Help us improve this page!](#)

Last Updated: 11/13/2019, 1:00:35 PM

Manage Debit Notes

Listing Debit Notes

From navigation drawer, browse to [Purchase](#) → [Debit Notes](#) .

Direct link: <https://awecountant.com/debit-note/list/>

The screenshot shows the 'Debit Notes' listing page. At the top, there is a navigation bar with 'Home / Debit Notes' and a search bar. On the right side of the navigation bar, there are buttons for '76/77', 'B.S', a help icon, and a share icon. Below the navigation bar, there is a search bar with the placeholder text 'Search by note no, party, items ...'. To the right of the search bar, there are buttons for 'EXPORT XLS' and 'NEW DEBIT NOTE +'. Below the search bar, there is a table with the following columns: 'Note No.', 'Party', 'Status', 'Date', and 'Actions'. The table contains one row with the following data: '1', 'Nepal Educational Publication', 'Resolved', '2019-11-02', and a 'VIEW' button. On the left side of the page, there is a navigation drawer with various icons, including a home icon, a list icon, a calendar icon, a shopping cart icon, a plus icon, a gear icon, a document icon, a bar chart icon, a building icon, and a search icon.

Note No.	Party	Status	Date	Actions
1	Nepal Educational Publication	Resolved	2019-11-02	VIEW

Adding Debit Note

1. From navigation drawer, browse to [Purchase](#) → [Debit Notes](#) .

Direct link: <https://awecountant.com/debit-note/list/>

Home / Debit Notes 76/77 B.S ?

Search by note no, party, items ... EXPORT XLS NEW DEBIT NOTE +

Note No.	Party	Status	Date	Actions
1	Nepal Educational Publication	Resolved	2019-11-02	VIEW

2. Click **NEW DEBIT NOTE** button from top-right.

Home / Debit Notes / Create 76/77 B.S ?

New Debit Note | Draft

ADD REFERENCE Date 2019-11-12

Discount --- Mode

Particular(s)	Return	Qty	Rate	Amnt
Item	<input checked="" type="checkbox"/>	1		0.00
Sub Total				0.00
Total				0.00

ADD NEW ROW

Remarks*

3. Enter the necessary input in form

4. Then click **ISSUE** to create debit note

Exporting Debit Notes

1. From navigation drawer, browse to **Purchase** → **Debit Notes** .

Direct link: <https://awecountant.com/debit-note/list/>



Search by note no, party, items ...



EXPORT XLS

NEW DEBIT NOTE +

Note No.	Party	Status	Date	Actions
1	Nepal Educational Publication	Resolved	2019-11-02	VIEW

2. Click [EXPORT XLS](#) button top-right to export debit notes.

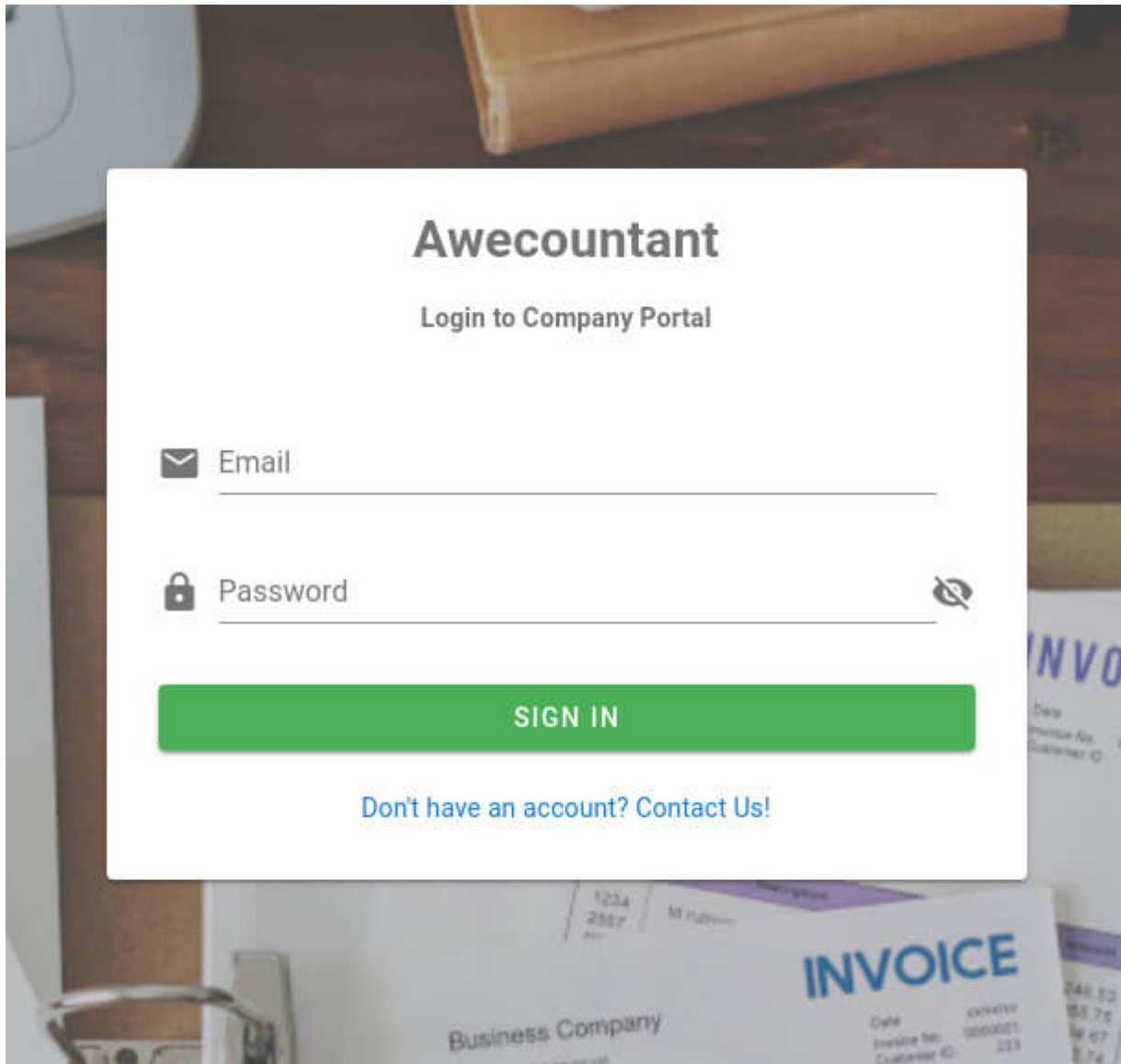
3. Check your download location in computer for the file name `debit_notes.xlsx` .

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Last Updated: 11/12/2019, 5:07:59 PM

Logging In

Visit <https://awecountant.com> and enter your username and password to start using the system.



Awecountant

Login to Company Portal

✉ Email

🔒 Password

SIGN IN

[Don't have an account? Contact Us!](#)

If you need a new account for your company, write us at support@awecode.com.

[Help us improve this page!](#)

Last Updated: 11/1/2019, 12:08:09 PM

Inventory Ledger

1. From navigation drawer, browse to **Inventory** → **Inventory Ledger** .

Direct link: <https://awecountant.com/inventory-account/list/>

Inventory Accounts

76/77 B.S ?

Search by name, code.

Code.	Name	Opening Balance	Current Balance	Actions
slckoitahaas	SLC ko Itihaas	0	-26	VIEW

2. Click **VIEW** in **Actions** column to view transactions of the particular item.

Home / Inventory Accounts / Detail

76/77 B.S ?

SLC ko Itihaas

Code	slckoitahaas	Current Balance	-26
Category	-	Opening Balance	-
Parent	-	Closing Balance	-

Transactions

Start Date End Date [FILTER](#)

Date	Voucher Type	Voucher No.	Dr	Cr	Balance
2019-11-12	Sales Voucher	2		23	-23.00
2019-11-06	Sales Voucher			1	-1.00
2019-11-06	Sales Voucher			1	-1.00
2019-11-06	Sales Voucher			1	-1.00
2019-11-02	Debit Note	1		5	-5.00

3. Click in Voucher Number of the particular transaction to view the sales invoice.

Sales Invoice | Issued | #1

Party	Nepal Educational Publication	Date	2019-11-02
Address	Kamalpokhar, Kathmandu	Due Date	2019-11-02
Status	Issued	Mode	Credit

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaas	1	500		0% (Taxless)	500.00
Sub Total						500.00
Tax						0.00
Total						500.00

In words: Five Hundred Rupees only

MARK AS PAID

CANCEL

PRINT COPY NO. 1

DOWNLOAD COPY NO. 1

JOURNAL ENTRIES

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Last Updated: 11/12/2019, 9:40:44 PM

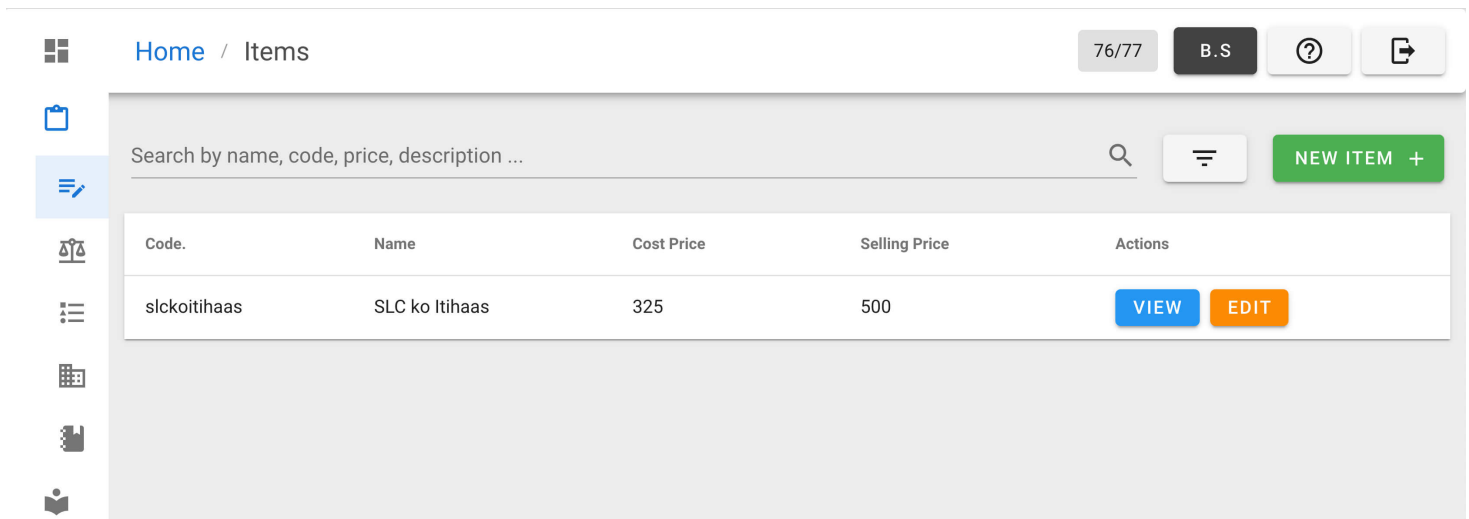
Managing Items

Products that can be sold or purchased, expense heads, and assets are treated as items. Users can select if inventory tracking is to be done for items.

Listing Items

From navigation drawer, browse to [Inventory](#) → [Items](#) .

Direct link: <https://awecountant.com/items/list>



Home / Items 76/77 B.S ?

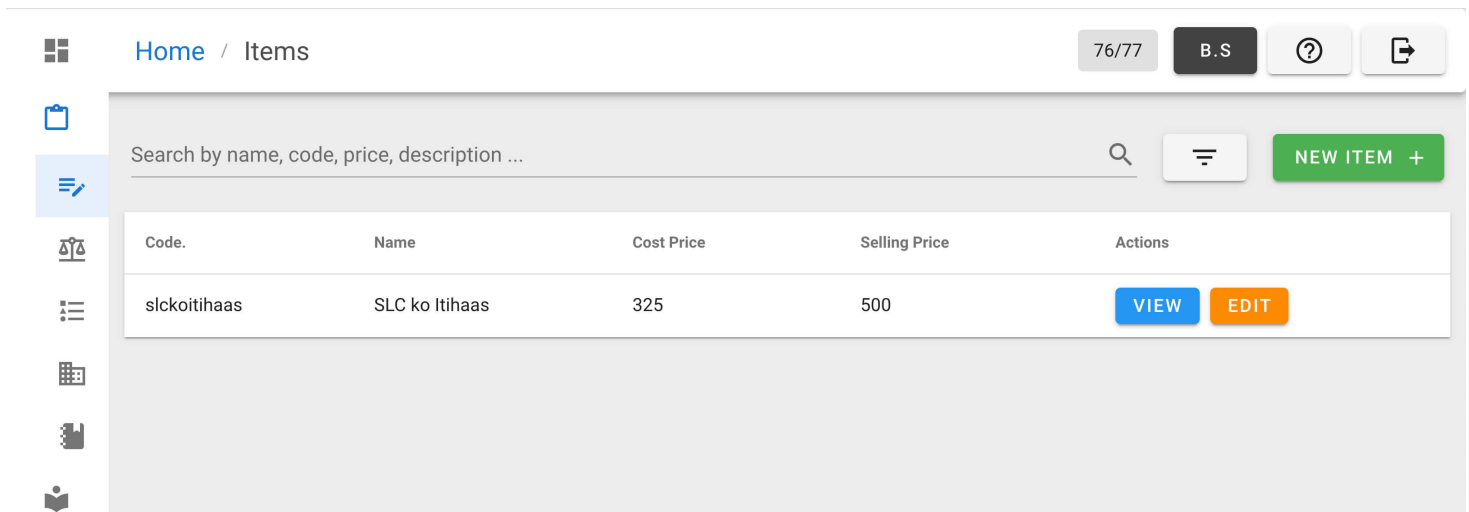
Search by name, code, price, description ...

Code.	Name	Cost Price	Selling Price	Actions
slckoitahaas	SLC ko Itihaas	325	500	VIEW EDIT

Adding Items

1. From navigation drawer, browse to [Inventory](#) → [Items](#) .

Direct link: <https://awecountant.com/items/list>



Home / Items 76/77 B.S ?

Search by name, code, price, description ...

Code.	Name	Cost Price	Selling Price	Actions
slckoitahaas	SLC ko Itihaas	325	500	VIEW EDIT

2. Click **ADD ITEM** button from top-right.

Direct link: <https://awecountant.com/items/create>

Home / Items / Create

76/77 B.S

New Item

Name * Code *

Cost Price Selling Price

Brand

Description

Category

Unit Tax Scheme

Sales Account Purchase Account

Discount Allowed Account Discount Received Account

Track Inventory Can be sold? Can be purchased?

Fixed Asset? Direct Expense? Indirect Expense?

Front Image Back Image

CREATE

3. Enter the necessary input in form

4. Then click **CREATE** to add new item in inventory.

Updating Items

1. From navigation drawer, browse to **Inventory** → **Items** .

Direct link: <https://awecountant.com/items/list>

Home / Items

76/77 B.S

Search by name, code, price, description ...

NEW ITEM +

Code.	Name	Cost Price	Selling Price	Actions
slckoitahaas	SLC ko Itihaas	325	500	VIEW EDIT

2. Click **EDIT** from *Actions* column

3. Then update the necessary fields and click **UPDATE** button.

Item Category

Items inherit properties like tax scheme, default unit, type (trackable, fixed asset, direct expense, indirect expense) from category. Creating categories saves a lot of time while creating new items.

[Help us improve this page!](#) 

Last Updated: 11/12/2019, 4:08:28 PM

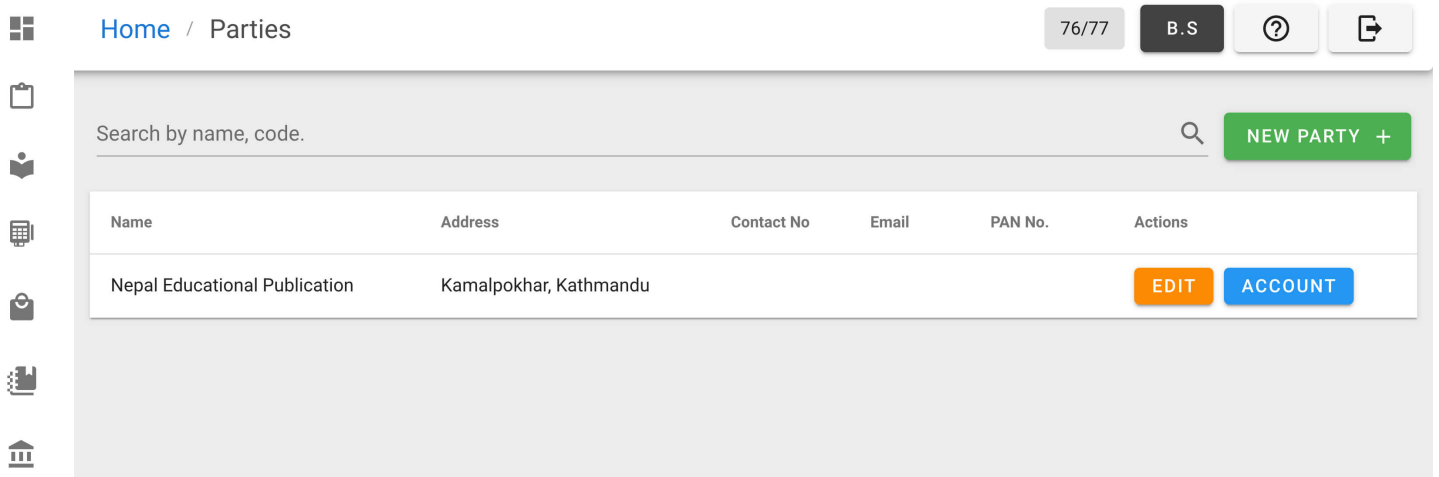
Parties

Maintain the party details like contact number, tax registration number, address, contact person details, etc

Listing Party

From navigation drawer, browse to [Parties](#) .

Direct link: <https://awecountant.com/parties/list>

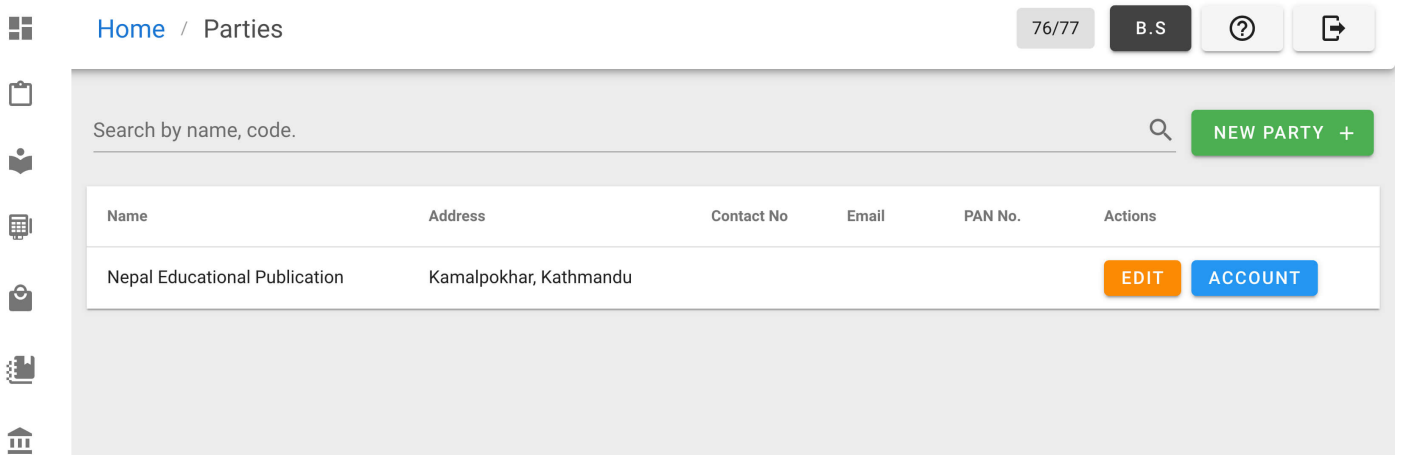


The screenshot shows a web application interface for managing parties. At the top, there is a navigation bar with a home icon, the text 'Home / Parties', and several utility buttons: '76/77', 'B.S', a help icon, and a share icon. Below the navigation bar is a search bar with the placeholder text 'Search by name, code.' and a magnifying glass icon. To the right of the search bar is a green button labeled 'NEW PARTY +'. Below the search bar is a table with the following columns: Name, Address, Contact No, Email, PAN No., and Actions. The table contains one row with the following data: Name: Nepal Educational Publication, Address: Kamalpokhar, Kathmandu, and Actions: EDIT (orange button), ACCOUNT (blue button). On the left side of the page, there is a vertical navigation drawer with several icons representing different sections of the application.

Adding Party

1. From navigation drawer, browse to [Parties](#) .

Direct link: <https://awecountant.com/parties/list>



This screenshot is identical to the one above, showing the 'Parties' listing page. It includes the navigation bar, search bar, table with one entry for 'Nepal Educational Publication', and the 'NEW PARTY +' button.

2. Click [NEW PARTY](#) button from top-right.

Direct link: <https://awecountant.com/parties/create>



New Party

Name *



Address *

Contact No

Email

Tax Registration Number

Contact Person

Name

Position

Phone Number

Email

CREATE

3. Enter the necessary input in form.

4. Then click **CREATE** to add new party.

[Help us improve this page!](#)

Last Updated: 11/12/2019, 9:48:49 PM

Purchase/Expense

Purchases and expenses are accounted with Purchase Voucher/Invoice.

Listing Purchase Invoice

From navigation drawer, browse to [Purchase](#) → [Purchase Expenses](#) .

Direct link: <https://awecountant.com/purchase-voucher/list/>

The screenshot displays the 'Purchases/Expenses' section of the Awecountant application. The breadcrumb navigation shows 'Home / Purchases/Expenses'. The page features a search bar with the placeholder text 'Search by bill no, party, items ...'. Below the search bar is a table with the following data:

Bill No.	Party	Status	Date	Actions
12	Nepal Educational Publication	Paid	2019-11-01	VIEW

The interface also includes a navigation drawer on the left with various icons, and a top right area with '76/77', 'B.S', a help icon, and a share icon. Action buttons for 'EXPORT XLS' and 'NEW PURCHASE +' are visible above the table.

Adding Purchase Invoice

1. From navigation drawer, browse to [Purchase](#) → [Purchase Expenses](#) .

Direct link: <https://awecountant.com/purchase-voucher/list/>

Home / Purchases/Expenses 76/77 B.S

Search by bill no, party, items ...

EXPORT XLS NEW PURCHASE +

Bill No.	Party	Status	Date	Actions
12	Nepal Educational Publication	Paid	2019-11-01	VIEW

2. Click NEW PURCHASE button at top-right to open form.

Home / Purchases/Expenses / Create 76/77 B.S

New Purchase/Expense

Party* Bill No.*

Discount Date

Mode

Credit

Particular(s)	Qty	Rate	Amnt
Item	1		0.00
ADD NEW ROW			Sub Total 0.00
			Total 0.00

Remarks Import?

3. Enter the necessary input in form.

4. Then click ISSUE to generate purchase voucher.

Updating Purchase Invoice

1. From navigation drawer, browse to Purchase → Purchase Expenses .

Direct link: <https://awecountant.com/purchase-voucher/list/>

Home / Purchases/Expenses

76/77 B.S

Search by bill no, party, items ...

EXPORT XLS NEW PURCHASE +

Bill No.	Party	Status	Date	Actions
12	Nepal Educational Publication	Paid	2019-11-01	VIEW

2. Click **VIEW** from Actions column in the voucher you want to update.

Home / Purchases/Expenses / View

76/77 B.S

Purchase Invoice | Paid | #12

Party	Nepal Educational Publication	Date	2019-11-01
Status	Paid	Mode	Cash

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaas	5	325		0% (Taxless)	1625.00
Sub Total						1625.00
Tax						0.00
Total						1625.00

In words: One Thousand Six Hundred and Twenty-Five Rupees only

EDIT CANCEL JOURNAL ENTRIES

3. Click **EDIT** button from bottom-left of the page.

4. Update the necessary fields and click **UPDATE** button from the bottom of the page.

Cancelling Purchase Invoice

1. From navigation drawer, browse to **Purchase** → **Purchase Expenses** .

Direct link: <https://awecountant.com/purchase-voucher/list/>

Home / Purchases/Expenses

76/77 B.S

Search by bill no, party, items ...

EXPORT XLS NEW PURCHASE +

Bill No.	Party	Status	Date	Actions
12	Nepal Educational Publication	Paid	2019-11-01	VIEW

2. Click **VIEW** from Actions column in the voucher you want to update.

Home / Purchases/Expenses / View

76/77 B.S

Purchase Invoice | Paid | #12

Party	Nepal Educational Publication	Date	2019-11-01
Status	Paid	Mode	Cash

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaas	5	325		0% (Taxless)	1625.00
Sub Total						1625.00
Tax						0.00
Total						1625.00

In words: One Thousand Six Hundred and Twenty-Five Rupees only

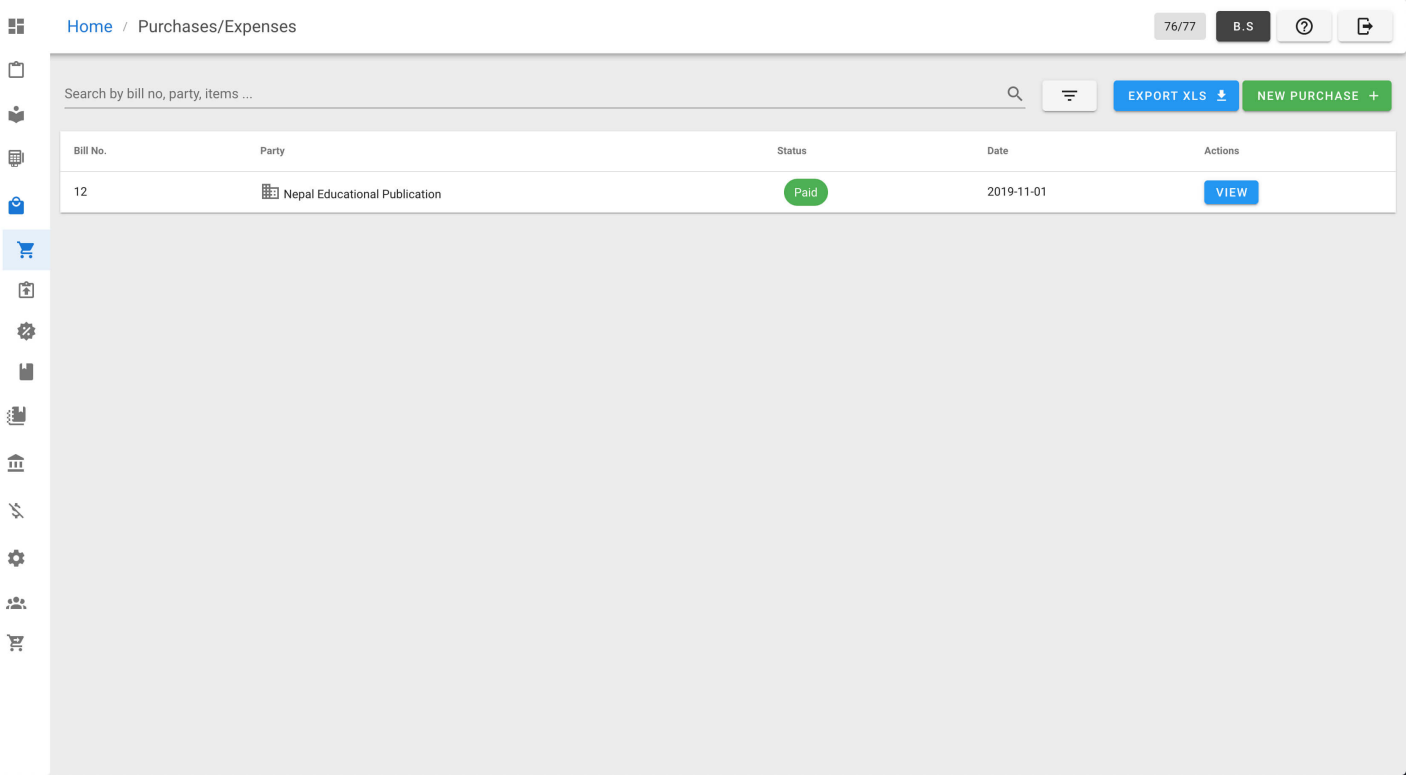
EDIT CANCEL JOURNAL ENTRIES

3. Click **CANCEL** from bottom-left of the page.

Exporting XLS

1. From navigation drawer, browse to **Purchase** → **Purchase Expenses** .

Direct link: <https://awecountant.com/purchase-voucher/list/>



2. Click **EXPORT XLS** button top-right to export purchase expenses.

3. Check your download location in computer for the file name `purchases.xlsx` .

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Last Updated: 11/12/2019, 2:38:02 PM

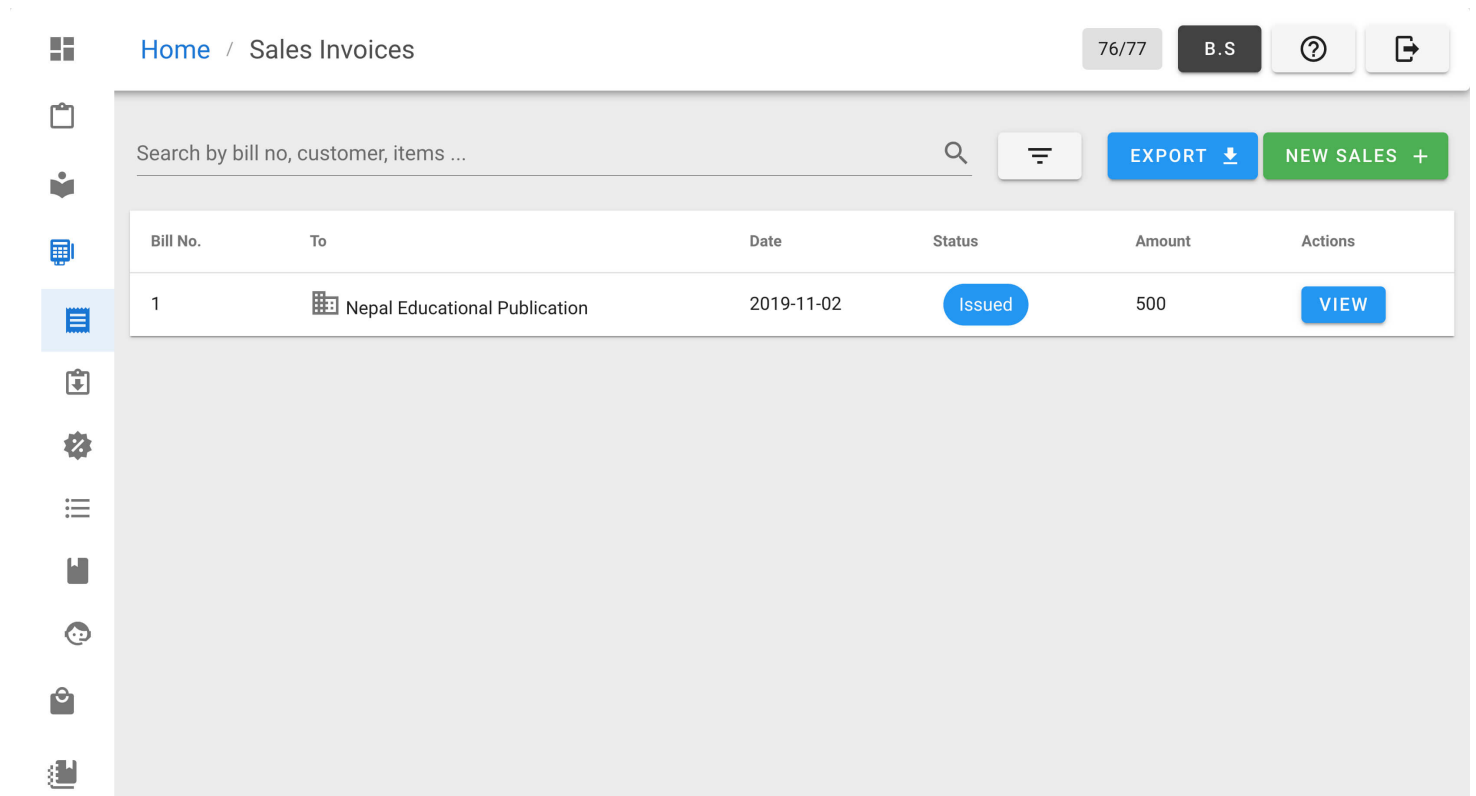
Managing Sales Invoice

Create, update and cancel sales invoice.


Listing Sales Invoices

From navigation drawer, browse to [Sales](#) → [Sales Invoices](#) .

Direct link: <https://awecountant.com/sales-voucher/list>



The screenshot shows the 'Sales Invoices' page in the Awecountant application. The breadcrumb navigation is 'Home / Sales Invoices'. The page features a search bar with the placeholder text 'Search by bill no, customer, items ...'. To the right of the search bar are buttons for 'EXPORT' (with a download icon) and 'NEW SALES +' (with a plus icon). Below the search bar is a table with the following columns: 'Bill No.', 'To', 'Date', 'Status', 'Amount', and 'Actions'. The table contains one row with the following data: Bill No. 1, To Nepal Educational Publication, Date 2019-11-02, Status Issued (in a blue pill), Amount 500, and Actions VIEW (in a blue button). The left sidebar contains various navigation icons, and the top right corner has utility buttons for '76/77', 'B.S', a help icon, and a share icon.

Bill No.	To	Date	Status	Amount	Actions
1	 Nepal Educational Publication	2019-11-02	Issued	500	VIEW

Adding Sales Invoice

1. From navigation drawer, browse to [Sales](#) → [Sales Invoices](#) .

Direct link: <https://awecountant.com/sales-voucher/list>

Home / Sales Invoices 76/77 B.S ?

Search by bill no, customer, items ... EXPORT NEW SALES +

Bill No.	To	Date	Status	Amount	Actions
1	Nepal Educational Publication	2019-11-02	Issued	500	VIEW

2. Click **NEW SALES** button from top-right.

Direct link: <https://awecountant.com/sales-voucher/create>

Home / Sales Invoices / Create 76/77 B.S ?

New Sales Invoice | Draft

Party Date 2019-11-12

Address

Discount Mode Credit

Particular(s)	Qty	Rate	Amnt
Item +	1		0.00
ADD NEW ROW			Sub Total 0.00
			Total 0.00

Remarks Export?

3. Enter the necessary input in create form.

4. Then click **Issue** button from bottom-left of the page to issue sales invoice.

Updating Sales Invoices

1. From navigation drawer, browse to **Sales** → **Sales Invoices** .

Direct link: <https://awecountant.com/sales-voucher/list>

Home / Sales Invoices 76/77 B.S ?

Search by bill no, customer, items ... EXPORT NEW SALES +

Bill No.	To	Date	Status	Amount	Actions
1	Nepal Educational Publication	2019-11-02	Issued	500	VIEW

2. Click **VIEW** from **Actions** column from the list.

Home / Sales Invoices / View 76/77 B.S ?

Sales Invoice | Issued | #1

Party	Nepal Educational Publication	Date	2019-11-02
Address	Kamalpokhar, Kathmandu	Due Date	2019-11-02
Status	Issued	Mode	Credit

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaas	1	500		0% (Taxless)	500.00
Sub Total						500.00
Tax						0.00
Total						500.00

In words: Five Hundred Rupees only

[MARK AS PAID](#)
[CANCEL](#)
[PRINT COPY NO. 1](#)
[DOWNLOAD COPY NO. 1](#)
[JOURNAL ENTRIES](#)

3. Then click **MARK AS PAID** button at bottom-left of the page to make the sales invoice paid.

Cancelling Sales Invoices

1. From navigation drawer, browse to **Sales** → **Sales Invoices** .

Direct link: <https://awecountant.com/sales-voucher/list>

Home / Sales Invoices 76/77 B.S. ?

Search by bill no, customer, items ...

EXPORT NEW SALES +

Bill No.	To	Date	Status	Amount	Actions
1	Nepal Educational Publication	2019-11-02	Issued	500	VIEW

2. Click VIEW from Actions column from the list.

Home / Sales Invoices / View 76/77 B.S. ?

Sales Invoice | Issued | #1

Party	Nepal Educational Publication	Date	2019-11-02
Address	Kamalpokhar, Kathmandu	Due Date	2019-11-02
Status	Issued	Mode	Credit

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaas	1	500		0% (Taxless)	500.00
Sub Total						500.00
Tax						0.00
Total						500.00

In words: Five Hundred Rupees only

MARK AS PAID CANCEL PRINT COPY NO. 1 DOWNLOAD COPY NO. 1 JOURNAL ENTRIES

3. Then click CANCEL button at bottom-left of the page to cancel the sales invoice.

POS

From navigation drawer, browse to POS .

Direct link: <https://awecountant.com/pos/>



Search items ...

Name	Rat
SLC ko Itihaas	500 +

Customer Name

Discount ▼ Mode **Cash** ▼

Particular(s)	Qty	Rate	Amnt
		Sub Total	0.00
		Total	0.00

Remarks

Sales Book

From navigation drawer, browse to **Sales** → **Sales Book** .

Direct link: <https://awecountant.com/sales-book/list>



From Date

FILTER

×

To Date

Invoice				Total Sales	Non Taxable Sales	Export Sales	Discount	Taxable Sales	
Date	Bill No.	Buyer's Name	Buyer's Tax No.					Amount	Tax
2019-11-02	1	Nepal Educational Publication		500	500				

Sales Settings

1. From navigation drawer, browse to [Settings](#) → [Sales Settings](#) .

Direct link: <https://awecountant.com/settings/sales/>

Home / Sales Settings

76/77 B.S ?

Sales Settings

- Show party by default?
- Show trade discount in voucher?
- Is trade discount in voucher?
- Show trade discount in row?

Mode
Credit

- Enable Item Description in row?
- Enable Due date in voucher?

UPDATE

2. Edit the necessary fields and click [UPDATE](#) button at bottom-left of the page.

Printing of Sales Invoice

1. From navigation drawer, browse to [Sales](#) → [Sales Invoices](#) .

Direct link: <https://awecountant.com/sales-voucher/list>

Home / Sales Invoices

76/77 B.S ?

Search by bill no, customer, items ...

EXPORT NEW SALES +

Bill No.	To	Date	Status	Amount	Actions
1	Nepal Educational Publication	2019-11-02	Issued	500	VIEW

2. Click [VIEW](#) from [Actions](#) column from the list.

Sales Invoice | Issued | #1

Party	Nepal Educational Publication	Date	2019-11-02
Address	Kamalpokhar, Kathmandu	Due Date	2019-11-02
Status	Issued	Mode	Credit

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaas	1	500		0% (Taxless)	500.00
Sub Total						500.00
Tax						0.00
Total						500.00

In words: Five Hundred Rupees only

✓ MARK AS PAID

✗ CANCEL

🖨️ PRINT COPY NO. 1

📄 DOWNLOAD COPY NO. 1

📖 JOURNAL ENTRIES

3. Click PRINT COPY NO. 1 button at bottom.

4. Then a print page will appear and click PRINT to print the sales invoice in desired printer.

The screenshot shows a print dialog box overlaid on the sales invoice view. The dialog has a 'Print' title and a '1 sheet of paper' subtitle. It includes the following settings:

- Destination: Brother DCP-T700W
- Pages: All
- Copies: 1
- Color: Black and white
- More settings: (expanded)

The preview area shows the following invoice details:

Test Company Pvt. Ltd.
410/28 Sunama Marga
Boudhanagar
L: 9851128343 | test@test.com
Tax Reg. No.: 121212

To: Nepal Educational Publication
Address: Kamalpokhar, Kathmandu
Tax Reg.:

INV No: 76/77-1
Date: 2019-11-02
Mit: 2076-07-16
Mode: Credit

SN	Particular	Qty	Rate	Amount
1	SLC ko Itihaas	1	500	500.00
Sub Total				500.00
Tax				0.00
Total				500.00

In words: Five Hundred Rupees only

Generated by Test User
For Test Company Pvt. Ltd.
Tue Nov 12 2019 15:38:48 GMT+0545

At the bottom of the dialog are 'Cancel' and 'Print' buttons.

Printing of Second Instance

1. From navigation drawer, browse to Sales → Sales Invoices .

Direct link: <https://awecountant.com/sales-voucher/list>

Home / Sales Invoices 76/77 B.S ?

Search by bill no, customer, items ... EXPORT NEW SALES +

Bill No.	To	Date	Status	Amount	Actions
1	Nepal Educational Publication	2019-11-02	Issued	500	VIEW

2. Click VIEW from Actions column from the list.

Home / Sales Invoices / View 76/77 B.S ?

Sales Invoice | Issued | #1

Party	Nepal Educational Publication	Date	2019-11-02
Address	Kamalpokhar, Kathmandu	Due Date	2019-11-02
Status	Issued	Mode	Credit

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaas	1	500		0% (Taxless)	500.00
Sub Total						500.00
Tax						0.00
Total						500.00

In words: Five Hundred Rupees only

MARK AS PAID
CANCEL
PRINT COPY NO. 2
DOWNLOAD COPY NO. 2
JOURNAL ENTRIES

3. Click PRINT COPY NO. 2 button at bottom.

4. Then a print page will appear and click PRINT to print the sales invoice in desired printer.

The screenshot shows a sales invoice for 'Test Company Pvt. Ltd.' with a print settings overlay. The invoice details include:

- To:** Nepal Educational Publication
- Address:** Karnaupokhar, Kathmandu
- INV No:** 76/77-1
- Date:** 2019-11-02
- MI:** 2076-07-16
- Mode:** Credit

 The invoice table shows one item:

SN	Particular	Qty	Rate	Amount
1	SLC ko Itihaas	1	500	500.00
Sub Total				500.00
Tax				0.00
Total				500.00

 The print settings overlay is configured for:

- Destination:** Brother DCP-T700W
- Pages:** All
- Copies:** 1
- Color:** Black and white

 At the bottom of the invoice, there are buttons for 'MARK AS PAID', 'CANCEL', 'PRINT COPY NO. 3', 'DOWNLOAD COPY NO. 3', and 'JOURNAL ENTRIES'.

Printing of Third Instance

1. From navigation drawer, browse to Sales → Sales Invoices .

Direct link: <https://awecountant.com/sales-voucher/list>

The screenshot shows the 'Sales Invoices' list view. The navigation bar includes 'Home / Sales Invoices', a page indicator '76/77', and a currency selector 'B.S'. A search bar is present with the text 'Search by bill no, customer, items ...'. There are 'EXPORT' and 'NEW SALES +' buttons. The main table lists the following invoice:

Bill No.	To	Date	Status	Amount	Actions
1	Nepal Educational Publication	2019-11-02	Issued	500	VIEW

2. Click VIEW from Actions column from the list.

Home / Sales Invoices / View 76/77 B.S ?

Sales Invoice | Issued | #1

Party	Nepal Educational Publication	Date	2019-11-02
Address	Kamalpokhar, Kathmandu	Due Date	2019-11-02
Status	Issued	Mode	Credit

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaas	1	500		0% (Taxless)	500.00
Sub Total						500.00
Tax						0.00
Total						500.00

In words: Five Hundred Rupees only

✓ MARK AS PAID
✗ CANCEL
🖨️ PRINT COPY NO. 3
📄 DOWNLOAD COPY NO. 3
📖 JOURNAL ENTRIES

3. Click **PRINT COPY NO. 3** button at bottom.

4. Then a print page will appear and click **PRINT** to print the sales invoice in desired printer.

Home / Sales Invo

Sales Invoice |

Party	Nepal Educational Publication	Date	2019-11-02
Address	Kamalpokhar, Kathmandu	Due Date	2019-11-02
Status	Issued	Mode	Credit

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaa	1	500		0% (Taxless)	500.00
Sub Total						500.00
Tax						0.00
Total						500.00

In words: Five Hundred Rupees only

✓ MARK AS PAID
✗ CANCEL
🖨️ PRINT COPY NO. 4
📄 DOWNLOAD COPY NO. 4
📖 JOURNAL ENTRIES

Print 1 sheet of paper

Destination: Brother DCP-T700W

Pages: All

Copies: 1

Color: Black and white

More settings: ▼

Cancel
Print

77 B.S ?

Downloading PDF of Sales Invoice

1. From navigation drawer, browse to **Sales** → **Sales Invoices** .

Direct link: <https://awecountant.com/sales-voucher/list>

Home / Sales Invoices 76/77 B.S ?

Search by bill no, customer, items ... EXPORT NEW SALES +

Bill No.	To	Date	Status	Amount	Actions
1	Nepal Educational Publication	2019-11-02	Issued	500	VIEW

2. Click VIEW from Actions column from the list.

Home / Sales Invoices / View 76/77 B.S ?

Sales Invoice | Issued | #1

Party	Nepal Educational Publication	Date	2019-11-02
Address	Kamalpokhar, Kathmandu	Due Date	2019-11-02
Status	Issued	Mode	Credit

SN	Particular	Qty	Rate	Discount	Tax	Amount
1	SLC ko Itihaas	1	500		0% (Taxless)	500.00
Sub Total						500.00
Tax						0.00
Total						500.00

In words: Five Hundred Rupees only

MARK AS PAID
CANCEL
PRINT COPY NO. 1
DOWNLOAD COPY NO. 1
JOURNAL ENTRIES

3. Click DOWNLOAD COPY No. 1 to download the PDF of sales invoice in download location of the computer.

Help us improve this page! [↗](#)

Last Updated: 11/12/2019, 4:03:23 PM

Modules and Sub-modules

Base Modules

- Inventory
 - Items/Products
 - Units
 - Inventory Categories
 - Brands
 - Inventory Ledger
- Sales
 - Point of Sales
 - Sales Invoice
 - Credit Note
 - Sales Book
 - Sales Agents
 - Sales Discounts
 - Sales Settings
- Purchase/Expense
 - Purchase Invoice
 - Debit Note
 - Purchase Book
 - Purchase Discounts
 - Purchase Settings
- Bank
 - Bank Accounts
 - Cheque Issues
 - Cheque Deposits
 - Cash Deposits
- Ledger
 - Accounts
 - Journal Vouchers
 - Chart of Accounts
- Tax
 - Tax Schemes
 - Tax Payments

Helper Modules

- Dashboard Widgets
- Data Backup
- Audit Log
- Party Management

Optional Modules

- Books
For businesses dealing with sales of books

[Help us improve this page!](#) 

Last Updated: 11/1/2019, 1:53:53 AM

Managing Tax

Manage tax schemes and tax payments

Listing Tax Schemes

From navigation drawer, browse to Taxes → Tax Schemes .

Direct link: <https://awecountant.com/taxes/list>

Name	Short Name	Rate	Recoverable	Default	
Tax Deduction at Source	TDS	1.5 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT
Export	Export	0 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT
Taxless	Taxless	0 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT
Value Added Tax	VAT	13 %	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT

Adding Tax Schemes

1. From navigation drawer, browse to Taxes → Tax Schemes .

Direct link: <https://awecountant.com/taxes/list>

Name	Short Name	Rate	Recoverable	Default	
Tax Deduction at Source	TDS	1.5 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT
Export	Export	0 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT
Taxless	Taxless	0 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT
Value Added Tax	VAT	13 %	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT

2. Click NEW TAX SCHEME button from top-right.

Direct link: <https://awecountant.com/taxes/create>

HOME / TAXES / CREATE B.S

New Tax Scheme

Name * Short Name

Rate *

Description

Is Recoverable?

CREATE

3. Enter the necessary input in form.

4. Then click **CREATE** button at bottom-left of the page to create new tax scheme

Tax Scheme Transaction

1. From navigation drawer, browse to Taxes → Tax Schemes .

Direct link: <https://awecountant.com/taxes/list>

HOME / TAXES B.S

NEW TAX SCHEME +

Name	Short Name	Rate	Recoverable	Default	
Tax Deduction at Source	TDS	1.5 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT
Export	Export	0 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT
Taxless	Taxless	0 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT
Value Added Tax	VAT	13 %	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	TAX ACCOUNT

2. Click **TAX ACCOUNT** button at right of tax scheme item for transaction details of the particular tax scheme.

HOME / TAXES / ACCOUNT B.S

Tax Deduction at Source

Account	Code	Dr	Cr	Balance
---------	------	----	----	---------

Transactions

Start Date End Date **FILTER**

Date	Voucher Type	Voucher No.	Dr	Cr	Balance
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Last Updated: 11/12/2019, 10:06:17 PM



Awecountant

Awecountant is your awesome accountant.

User Friendly

System is friendly for general users - handles double entry book keeping in the background.

Advanced Accounting

Has advanced features for seasoned accountants.

Secure and Compliant

Awecountant provides secure accounting with role based access control and is compliant with taxation laws.

Highly Configurable

Localized Calendar, Default Values for invoices and vouchers

Awecountant is a web-based accounting system that provides user-friendly interfaces for vouching common business transactions while handling double-entry book-keeping in the background.